

JOB ANNOUNCEMENT

Guest Services Assistant (Evenings/Saturdays) (Seasonal / Temporary)

Jordan Valley Water Conservancy District is seeking an individual to assist on evenings and weekends as a customer service representative and with plant care as needed at Conservation Garden Park.

Job Summary: Excellent learning experience for those interested in horticulture, landscaping, conservation, and environmental science. Provides guest services at the Garden's Education Center in-person, online, and over the phone. This includes providing information and guidance about the Garden and helping visitors with questions about plants, landscaping, and water conservation. Helps maintain flowerpots, water new plants, and take care of the Garden's greenhouse. Coordinates with the Administrative Assistant and Garden Manager on the scheduling of tours, rentals, and photography sessions. Help as needed as an instructor, tour guide, and other duties as assigned.

Internship: Job can be used as an internship based upon college/university approval.



Job Requirements: Experience or education in horticulture or landscaping is preferred, but not required. Must have strong customer service skills and be available to work on weeknights and Saturdays. Should be comfortable interacting with the public to promote awareness of and interest in waterwise landscaping. Requires excellent communication to help the public and collaborate with team members. Must be self-motivated and able to transition between indoor and outdoor duties as assigned.

Wage: \$16-\$19 per hour

Hours: Part Time (15-32 hours/week) depending on availability from April through September. Required to work evenings, Saturdays, and some holidays.

For More Information Contact: Shaun Moser, Conservation Garden Manager, at (801) 565-4384 or shaunm@jvwcd.org

Apply at: <https://jvwcd.org/about/employment>

Available Positions Per Year: 1

Closing Date: Applications will be accepted until the position is filled.

Background Check & Drug Screen: A pre-employment/post offer drug screen is required along with a driver's license record review.

Jordan Valley Water Conservancy District is an Equal Opportunity Employer

The District will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, disability status, genetics, pregnancy, childbirth, pregnancy-related conditions, veteran status, sexual orientation, gender identity or expression, political affiliation or any other characteristic protected by federal, state or local laws, and will ensure that applicants are employed, and employees are treated during employment, without regard to these characteristics.

